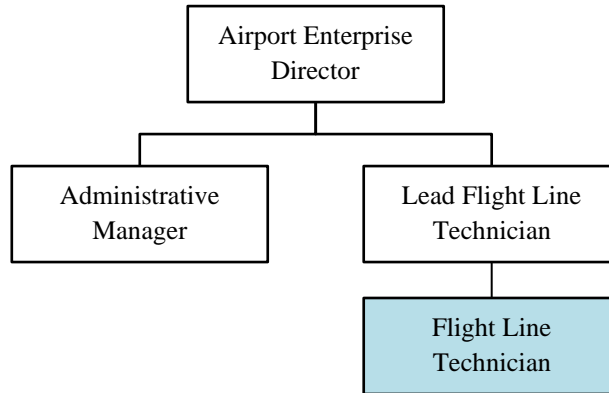


Airport Fund

ORGANIZATIONAL PURPOSE:

Provide a safe and hospitable, public use, general aviation airport operating on a self-sustaining basis, supporting business development and the aviation community. The Warrenton-Fauquier Airport seeks to provide services consistent with State and Federal Guidelines, while meeting the needs of the County, its citizens, local businesses, and visitors. The Airport serves as a reliever airport for Washington Dulles and Reagan International Airports. With the opening of the new terminal building, we will enhance services to the corporate aviation community.



¹FY 2023 Proposed Budget includes the establishment of (1.0) FTE Flight Line Technician position for FY 2023 implementation.

GOALS:

- Monitor Airport operations and provide oversight to ensure compliance with all Federal, State, and local regulations.
- Ensure compliance with all Federal, State, and local safety, fire codes, and environmental regulations through staff training.
- Review proposed capital projects and expenditures and recommend actions to the Board of Supervisors.
- Implement the current Airport Master Plan to reflect future expansion and capital projects.
- Liaise with the Federal Aviation Administration (FAA) and Virginia Department of Aviation (DOAV), and coordinate actions as necessary.

KEY PROJECTS FOR FY 2023:

- IFE Rehabilitate Parallel Taxiway (Design)

Airport Fund

KEY PROJECTS FOR FY 2024:

- Rehabilitate Parallel Taxiway (Design)
- IFE Rehabilitate North Apron (Design)

BUDGET SUMMARY:

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Request	FY 2023 Proposed	FY 2024 Request	FY 2024 Proposed
Expenditure Summary:							
Personnel	\$308,551	\$299,310	\$284,484	\$553,209	366,960	\$559,159	\$370,046
Operating	\$541,938	\$582,237	\$454,966	\$649,120	\$464,120	\$646,750	\$466,750
Capital	\$201,734	\$534,475	\$0	\$0	\$5,000	\$0	\$0
Total	\$1,052,223	\$1,416,022	\$739,450	\$1,202,329	\$836,080	\$1,205,909	\$836,796
Revenue	\$817,876	\$949,107	\$721,794	\$933,412	\$773,412	\$933,412	\$773,412
Net Local Revenue	\$234,347	\$466,915	\$17,656	\$268,917	\$62,668	\$272,497	\$63,384
Full Time Staff	3.00	3.00	3.00	7.00	4.00	7.00	4.00
Part Time Staff	0.00	0.00	0.00	0.63	0.00	0.63	0.00
Full-time Equivalents	3.00	3.00	3.00	7.63	4.00	7.63	4.00

BUDGET ANALYSIS:

The FY 2023 - FY 2024 Proposed Budget for the Airport Fund includes personnel adjustments due to the FY 2022 pay increase, health insurance increase and retirement increase. The Proposed Budget also includes personnel expenditure increases related to the establishment of (1.0) full-time Flight Line Technician position. Revenue has been adjusted to more accurately reflect current revenue projections and historical collections, to include \$6,200 in updated T-Hangar lease agreements that reflect market rates. The proposed budget also assumed a \$0.02 cent increase in the Airport Maintenance Fee.

PROGRAM 1: *Fees and Fuel Sales*

Fees and fuel sales provide critical operating revenue for the Airport. Promotion of the airport results in increased jet and transient traffic, along with based aircraft, with corresponding increases in fee and fuel sales.

SERVICE VOLUME	FY 2020 Actual	FY 2021 Actual	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected
Based aircraft	140	150	170	165	165
Based turbine powered aircraft	5	5	4	4	4
Percentage of corporate-owned aircraft	15%	15%	20%	20%	20%

Airport Fund

OBJECTIVES:

- Increase fuel sales by promoting use of Airport by based aircraft, corporate jet-based aircraft, and transient aircraft traffic.

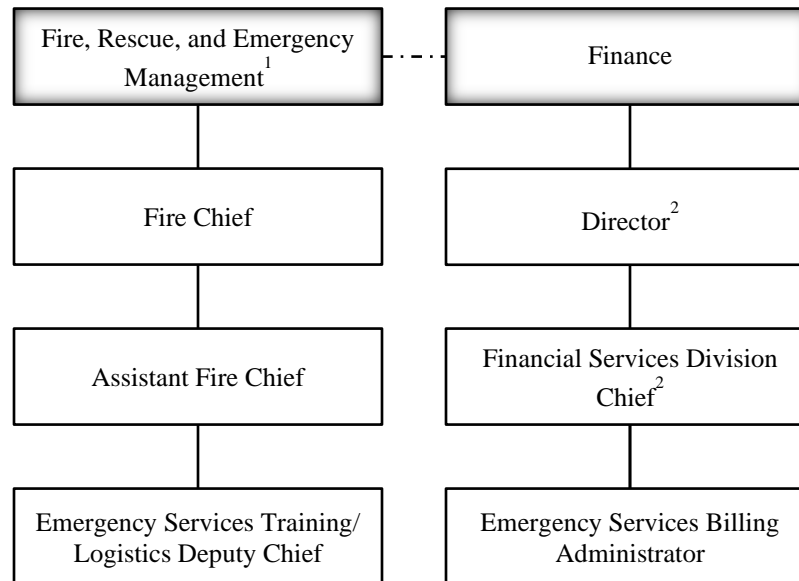
OUTCOME MEASURES	FY 2020 Actual	FY 2021 Actual	FY 2022 Goal	FY 2023 Goal	FY 2024 Goal
Aviation businesses at the airport	7	5	7	7	7
Aircraft maintenance providers	2	2	2	2	2
Flight school providers	2	2	2	2	2
Fuel sales – 100 Low Lead – AvGas (gallons)	73,203	87,629	75,000	75,000	75,000
Fuel sales – Jet A (gallons)	45,296	79,858	45,000	50,000	50,000
Transient aircraft traffic increased ¹	1%	49%	5%	5%	5%

¹FY 2020 saw no increase in traffic but increase in Net Jets repeat customers.

Ambulance Revenue Fund

ORGANIZATIONAL PURPOSE:

The Ambulance Revenue Fund administers the County's ambulance revenue recovery program. Revenue generated from ambulance fees supports operational expenses for the County's career and volunteer emergency medical service units.



¹ Positions funded in Fire, Rescue, and Emergency Management budget.

² Positions funded in Finance budget.

GOALS:

- Offset increases in medical supplies and required staffing through equitable user fees.
- Maintain timely and accurate information on the status of the Ambulance Revenue Fund with the Board of Supervisors, Finance Committee, vendors, and volunteers.

KEY PROJECTS FOR FY 2023 & FY 2024:

- Continue to work in conjunction with the billing vendor on reporting and projection tools to better forecast trends in revenue recovery.
- Monitor revenue recovery and recommend necessary adjustments to meet program goals.

Ambulance Revenue Fund

BUDGET SUMMARY:

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Request	FY 2023 Proposed	FY 2024 Request	FY 2024 Proposed
Expenditure Summary:							
Personnel	\$94,095	\$95,741	\$95,477	\$99,289	\$102,607	\$99,999	\$103,399
Operating	\$1,354,372	\$1,401,178	\$1,933,653	\$1,471,070	\$1,471,071	\$1,524,679	\$1,524,680
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$1,448,467	\$1,496,919	\$2,029,130	\$1,570,359	\$1,573,678	\$1,624,678	\$1,628,079
Revenue	(\$185,572)	\$1,464,894	\$2,029,130	\$1,570,359	\$1,573,678	\$1,624,678	\$1,628,079
Net Local Revenue	\$1,634,039	\$32,025	\$0	\$0	\$0	\$0	\$0
Full Time Staff	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Part Time Staff	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Full-time Equivalents	1.00	1.00	1.00	1.00	1.00	1.00	1.00

BUDGET ANALYSIS:

The FY 2023 – FY 2024 Proposed Budget for the Ambulance Revenue Fund includes personnel expenditure adjustments due to the FY 2022 pay increase, health insurance increase and retirement increase. The decrease compared to the FY 2022 adopted budget is due to reduced use of fund balance which was used to support the purchase of three ambulances. Revenue has been adjusted to more accurately reflect current revenue projections for Medicare/Medicaid rates and historical collections.

PROGRAM 1: *Emergency Services Billing Coordination*

The Ambulance Revenue Fund was established by the Board of Supervisors in FY 2008 to administer the County's ambulance revenue recovery program. Revenue generated from ambulance fees supports operational expenses for the County's career and volunteer emergency medical service units and career staffing 24/7 units throughout the County.

SERVICE VOLUME	FY 2020 Actual	FY 2021 Actual	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected
EMS Transports	4,192	4,666	4,624	4,587	4,723
Average Miles/Transport	8.91	9.15	8.85	8.97	8.99
Advanced Life Support Transports	81%	82%	81%	81%	81%
Basic Life Support Transports	19%	18%	19%	19%	19%

Ambulance Revenue Fund

OBJECTIVES:

- Maintain stable collections

OUTCOME MEASURES	FY 2020 Actual	FY 2021 Actual	FY 2022 Goal	FY 2023 Goal	FY 2024 Goal
Collection rate of allowable amount ¹	58.65%	61.27%	57.60%	59.17%	59.35%

¹Collections are based on amount of fee allowable by Medicare, Medicaid, and Commercial Insurance, and self-pay non-County Residents. Self-pay residents are excluded from balance billing by policy of the Board of Supervisors.

American Rescue Plan Act Fund

ORGANIZATIONAL PURPOSE:

The American Rescue Plan Act (ARPA) was signed into law in March 2021. Eligible uses of these funds include: 1) revenue replacement for the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency, relative to revenues collected in the most recent fiscal year prior to the emergency; 2) COVID-19 expenditures or negative economic impacts of COVID-19, including assistance to small businesses, households, and hard-hit industries, and economic recovery; 3) premium pay for essential workers; and 4) investments in water, sewer, and broadband infrastructure.

GOALS:

- Utilize all ARPA funds within the five-year eligible-use period of March 3, 2021 through December 31, 2026 in order to provide relief and strength to the Fauquier County community and economy, with all funds obligated by December 31, 2024.
- Fund all commitments made by the Board of Supervisors, to include the below:
 - Custodial positions: Allocates funding for two positions that were originally funded with CARES Act dollars to support additional cleaning of facilities.
 - Personal protective equipment: Allocates funding to maintain current PPE for County staff as required by current regulations and best practices.
 - Pilot Crisis Intervention Team Assessment Center (CITAC): Allocates funding to the local Community Services Board in partnership with Fauquier Hospital, Town of Warrenton, and Fauquier County Sheriff's Office, allowing law enforcement to transfer custody of individuals in need of behavioral assessment and care until seen by medical professionals.
 - Wastewater Treatment Project: Allocates funding to ensure the timely completion of the project to meet the treatment needs in the Catlett and Calverton communities.
 - Broadband: Allocates funding to provide middle and last-mile broadband infrastructure to nearly 11,000 homes in the northern and southern regions of the County
 - Administrative: Allocates funding to provide contractual or temporary staff to support necessary reporting requirements, monitoring and compliance.

ARPA DIRECT ALLOCATION AND PLAN:

Area of Support	Item	Allocation
Revenue Loss	2.0 Custodial Positions	\$ 502,000
Public Health	Personal Protective Equipment	1,000,000
Mental Health	Pilot CITAC	268,000
Infrastructure	Wastewater Treatment Project	900,000
Broadband	Middle and Last-mile broadband infrastructure	10,500,000
Administrative	Reporting Compliance	664,039
Total Direct ARPA Funds		\$ 13,834,039

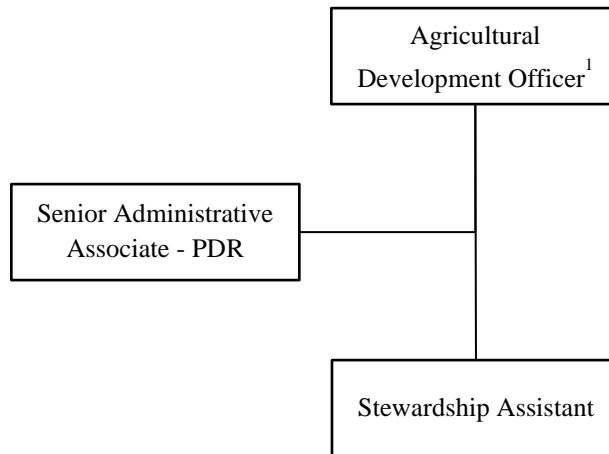
BUDGET ANALYSIS:

Fauquier County received its first direct allocation of ARPA funding in FY 2022 and anticipates the second direct allocation of ARPA funding in FY 2023. This will bring the full ARPA allocation amount to \$13,384,039.

Conservation Easement Service District Fund

ORGANIZATIONAL PURPOSE:

Purchase conservation easements and recommend acceptance of donated conservation easements for the purpose of protecting agricultural land, providing open space, and mitigating the impact of development in the County.



¹ Position funded 33% out of Agricultural Development budget and 67% from Conservation Easement Service District Fund budget.

GOALS:

- Administer the Purchase of Development Rights (PDR) Program.
- Accept and evaluate applications from landowners wishing to sell conservation easements to the County, with assistance from the PDR Committee.
- Recommend, through the PDR Committee, specific conservation easement purchases to the Board of Supervisors.
- Execute purchases and recordation of completed conservation easements in the land records of the County.
- Monitor and enforce all conservation easements.
- Assist the County Attorney and landowners with specific conservation easement donations to the County.
- Seek additional PDR funding from County & non-County sources.

KEY PROJECTS FOR FY 2023 AND FY 2024:

- Pursue increased funding from grants and other non-County sources for easement purchases.
- Accept and process PDR application from landowners. Review all applications with PDR Committee and conduct farm visits.
- Coordinate application scoring by PDR Committee.
- Educate landowners about PDR Program, donated conservation easements and possible tax benefits through workshops and individual meetings.

Conservation Easement Service District Fund

- Explore applicability of specific grant programs for conservation easement funding from the Virginia Department of Agriculture and Consumer Services, Virginia Department of Conservation and Recreation, U.S. Department of Agriculture, U.S. Department of the Navy, and private land trusts.
- Manage grant awards.
- Prepare annual summary of PDR Program activity.
- Monitor Virginia General Assembly activity on PDR funding, attend meetings, and provide input when appropriate.
- Monitor conservation easement stewardship funding program through Department of Conservation and Recreation (DCR).

BUDGET SUMMARY:

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Request	FY 2023 Proposed	FY 2024 Request	FY 2024 Proposed
Expenditure Summary:							
Personnel	\$155,547	\$177,010	\$180,743	\$188,231	\$196,290	\$189,900	\$198,151
Operating	\$4,271	\$157,057	\$699,435	\$736,965	\$740,169	\$735,296	\$746,061
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$159,818	\$334,067	\$880,178	\$925,196	\$936,459	\$925,196	\$944,212
Revenue	\$89,034	\$188,891	\$115,000	\$160,000	\$160,000	\$160,000	\$160,000
Net Local Revenue	\$70,784	\$145,176	\$765,178	\$765,196	\$765,196	\$727,684	\$765,196
Full Time Staff	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Part Time Staff	0.00	0.00	0.53	0.53	0.53	0.53	0.53
Full-time Equivalents	2.00	2.00	2.53	2.53	2.53	2.53	2.53

BUDGET ANALYSIS:

The Conservation Easement Levy is a special real estate tax levy to support the purchase of conservation easements in Fauquier County. The levy is anticipated to yield \$765,196 in FY 2023 and \$765,196 in FY 2024. The FY 2023 – FY 2024 Proposed Budget includes personnel expenditure adjustments due to FY 2022 pay increase, health insurance increase and retirement increase. In addition, the FY 2023 – FY 2024 Proposed Budget includes increased operating expenditures from additional support to local 4-H programming.

PROGRAM 1: *Purchase of Development Rights (PDR) Program*

The County's PDR Program is a voluntary program for farm owners who wish to protect their farmland from non-agricultural uses through the purchase of perpetual conservation easements. The Agricultural Development Department administers this program for the County.

Conservation Easement Service District Fund

SERVICE VOLUME	FY 2020 Actual	FY 2021 Actual	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected
PDR Applications Distributed and Received	10	12	15	15	15
PDR Applications Approved	3	4	4	4	4
Landowners and Advisors Assisted With PDR and Land Conservation	25	25	25	25	25
Acres Protected in PDR and Donated Easements (Cumulative)	22,148	23,163	24,500	25,500	26,500

OBJECTIVES:

- Promote the PDR Program and conservation easements through educational efforts.
- Continue to preserve farmland in the next five years through the PDR Program.
- Consider long-term target for the amount of land needed to sustain the local agricultural community.

OUTCOME MEASURES	FY 2020 Actual	FY 2021 Actual	FY 2022 Goal	FY 2023 Goal	FY 2024 Goal
Landowners Provided With PDR / Easement Information	23	23	23	23	23
Workshops Offered for Landowners	1	0 ¹	1	1	1
Landowner / Advisors Provided With PDR / Easement Info	25	25	25	25	25
Additional Acres Protected in PDR and Donated Easements (Cumulative)	0	1,015	1,337	1,000	1,000
Conservation Easements Monitored	158	177	186	195	204

¹ Due to the COVID-19 pandemic, no workshops were held in FY21.

County Asset Replacement Fund

BACKGROUND:

The Board of Supervisors established the County Asset Replacement Fund to create a fund for the ongoing replacement needs of the County's existing capital equipment and major systems. The County maintains separate asset replacement funds for the General Government and the School Division. These funds provide for the financing of major maintenance and systems replacement, renovations and major asset replacements, principally through the accumulation of cash funding and other resources.

Asset replacement submissions for the five-year planning period, covering FY 2023 through FY 2027, totaled \$25,446,886 of which \$6,201,875 was requested for FY 2023. The requested projects were reviewed in comparison to the Five-Year Plan, Strategic Plan, and available funding. The proposed Asset Replacement Program totals \$23,121,955 over the five-year planning period.

The FY 2023 and FY 2024 Proposed County Asset Replacement Fund budgets total \$5,380,551 and \$4,570,725, respectively, to be funded by a transfer of \$4,892,551 and \$3,122,030, respectively, from the General Fund. Funding decreases from FY 2023 to FY 2024 due to the anticipated \$1.4 million CAD upgrade in FY 2023. In addition, \$23,000 is anticipated annually in revenue from a surcharge on local recordations, which is legally restricted to the ongoing maintenance of court-related facilities. Fire and Rescue related expenditures are funded through a transfer of \$465,000 in FY 2023 and \$1,425,695 in FY 2024 from the Fire & Rescue Levy Fund. The increase year over year in the Fire and Rescue Levy reflects the purchase of three ambulances in FY 2024.

County Asset Replacement Fund

FY 2023-2027 County Asset Replacement Fund Proposed Budget

Department/Project	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2023-27 Total
<u>Environmental Services</u>						
Equipment Replacement	\$ 463,000	\$ 337,000	\$ 349,000	\$ 448,000	\$ 18,900	\$ 1,615,900
Recycling Packers	30,910	31,530	32,160	32,810	33,470	\$ 160,880
Roll Off Trucks	-	201,500	-	-	432,300	\$ 633,800
Site Vehicles	55,000	-	40,100	-	-	\$ 95,100
Waste/C&D Containers	45,000	45,000	45,000	66,500	45,000	\$ 246,500
<u>General Services</u>						
County Vehicle Replacement (non-p)	\$ 250,000	\$ 275,000	\$ 300,000	\$ 325,000	\$ 350,000	\$ 1,500,000
Courthouse Maintenance	23,000	23,000	23,000	23,000	23,000	\$ 115,000
Major Equipment Replacement	50,000	50,000	50,000	62,000	62,000	\$ 274,000
Major Systems Replacement	360,000	360,000	360,000	360,000	400,000	\$ 1,840,000
<u>Information Technology</u>						
Alarms Systems Replacement	\$ 166,000	\$ 122,000	\$ 109,000	\$ 166,000	\$ 109,000	\$ 672,000
Call Manager	184,000	28,000	28,000	28,000	28,000	\$ 296,000
Server and Network Replacement	411,000	230,500	230,500	230,500	230,500	\$ 1,333,000
Technology Review Board	200,000	200,000	200,000	200,000	200,000	\$ 1,000,000
<u>Parks & Recreation</u>						
Small Projects Fund	\$ 250,000	\$ 250,000	\$ 300,000	\$ 300,000	\$ 350,000	\$ 1,450,000
<u>Registrar's Office</u>						
Electronic Pollbooks	\$ -	\$ -	\$ -	\$ -	\$ 136,170	\$ 136,170
Voting Machines	-	-	-	-	2,090	\$ 2,090
<u>Sheriff's Office</u>						
911 CPE Refresh/Replacement	\$ -	\$ 211,952	\$ -	\$ -	\$ -	\$ 211,952
Console Replacement	282,000	-	-	-	-	\$ 282,000
CAD System Replacement	1,400,000	-	-	-	-	\$ 1,400,000
DIMS System Replacement	-	45,907	-	-	-	\$ 45,907
Equipment Replacement	212,327	200,327	263,327	150,327	213,327	\$ 1,039,635
In Car Camera Replacement	51,814	51,814	57,571	57,571	63,328	\$ 282,097
Vehicle Replacement	481,500	481,500	535,000	535,000	588,500	\$ 2,621,500
<u>DFREM/VFRA</u>						
AED's Lifepak 1000 Replacement (previo	\$ 90,000	\$ 90,000	\$ 120,000	\$ 180,000	\$ 75,000	\$ 555,000
Ambulance Replacement	-	940,695	-	987,729	-	\$ 1,928,424
SCBA Replacement	200,000	200,000	300,000	800,000	300,000	\$ 1,800,000
Vehicle Replacement	175,000	195,000	210,000	210,000	210,000	\$ 1,000,000
Lifepak15	-	-	120,000	120,000	120,000	\$ 360,000
LUCAS	-	-	75,000	75,000	75,000	\$ 225,000
Total	\$ 5,380,551	\$ 4,570,725	\$ 3,747,658	\$ 5,357,437	\$ 4,065,585	\$ 23,121,955
<i>Offsetting Revenue</i>	<i>\$ (488,000)</i>	<i>\$ (1,448,695)</i>	<i>\$ (848,000)</i>	<i>\$ (2,395,729)</i>	<i>\$ (803,000)</i>	<i>\$ (5,983,424)</i>
Net Local Revenue	\$ 4,892,551	\$ 3,122,030	\$ 2,899,658	\$ 2,961,708	\$ 3,262,585	\$ 17,138,531

Debt Service Fund

BACKGROUND:

The Debt Service Fund was established by the Board of Supervisors as the repository of funding for principal and interest costs on outstanding debt. The County has no statutory limit, or “legal debt margin,” on the amount of debt it can issue. The Board of Supervisors has, however, adopted financial policies that limit the amount of annual debt service payments, for tax supported debt, to no more than 10% of appropriated County revenue. This fiscal policy serves as a guide for the level of debt funded projects in the Capital Improvement Program. Debt is considered tax supported if general tax revenues are used or if the County has made a pledge of an annual appropriation to repay the debt. This debt includes general obligation debt, Virginia Public School Authority (VPSA) or Virginia Resource Authority (VRA) Bonds, and capital or master lease agreements.

The County is a highly rated issuer of debt securities. The County’s long-term general obligation bonds carry a rating of “AAA” from Fitch Group, “AA+” from Standard and Poor’s Financial Services, and “AA1” from Moody’s Investor Service. These ratings reflect the County’s strong economy, budgetary flexibility, financial management, low debt ratios, and favorable location in Northern Virginia.

The FY 2023 and FY 2024 proposed debt service expenditures are shown in the table on the following page. Expenditures consist of the actual amount of principal and interest payments due on debt issued in prior years, the projected amount of principal and interest payments due in FY 2023 and FY 2024, and certain service costs incurred on debt. Anticipated debt service payments are estimated to represent 5.9% and 6.4% of anticipated revenue, respectively.

Bonded Debt Authorization and Issuance Policies

The Constitution of Virginia and the Virginia Public Finance Act provide the authority for a County to issue general obligation debt secured solely by the pledge of its full faith and credit, as well as debt secured by the fee revenues generated by the system for which the bonds are issued and, if necessary, by general obligation tax revenues. The County is also authorized to issue debt secured solely by the revenues of the system for which the bonds are issued. There is no limitation imposed by state law or local ordinance on the amount of general obligation debt which a County may issue; however with certain exceptions, debt which either directly or indirectly is secured by the general obligation of a County must be approved at public referendum prior to issuance. Debt secured solely by the revenues generated by the system for which the bonds were issued may be issued in any amount without a public referendum.

Debt Service Fund

FY 2023 Proposed Budget

<u>Division/Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
<u>County Government</u>			
Lease Financing	\$ 1,442,263	\$ 818,876	\$ 2,261,139
Certificate of Participation	\$ 640,140	\$ 134,916	\$ 775,056
<u>Revenue Bond</u>	<u>\$ 760,000</u>	<u>\$ 658,528</u>	<u>\$ 1,418,528</u>
Sub-total County Government	\$ 2,842,403	\$ 1,612,320	\$ 4,454,723
<u>School Division</u>			
VA Public School Authority Bonds	\$ 4,615,000	\$ 2,848,457	\$ 7,463,457
General Obligation Bonds	\$ 2,220,000	\$ 188,916	\$ 2,408,916
Master/Capital Lease	\$ 450,220	\$ 36,142	\$ 486,361
<u>Trustee Fees</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,000</u>
Sub-total School Division	\$ 7,285,220	\$ 3,073,515	\$ 10,363,735
Total Debt Service Fund:	<u>\$ 10,127,622</u>	<u>\$ 4,685,835</u>	<u>\$ 14,818,457</u>

FY 2024 Proposed Budget

<u>Division/Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
<u>County Government</u>			
Lease Financing	\$ 1,482,263	\$ 861,089	\$ 2,343,352
Certificate of Participation	\$ 655,140	\$ 119,925	\$ 775,065
<u>Revenue Bond</u>	<u>\$ 795,000</u>	<u>\$ 624,034</u>	<u>\$ 1,419,034</u>
Sub-total County Government	\$ 2,932,403	\$ 1,605,048	\$ 4,537,451
<u>School Division</u>			
VA Public School Authority Bonds	\$ 6,585,873	\$ 3,197,199	\$ 9,783,072
General Obligation Bonds	\$ 2,190,000	\$ 126,936	\$ 2,316,936
Master/Capital Lease	\$ 370,492	\$ 26,757	\$ 397,249
<u>Trustee Fees</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,000</u>
Sub-total School Division	\$ 9,146,365	\$ 3,350,892	\$ 12,502,257
Total Debt Service Fund:	<u>\$ 12,078,768</u>	<u>\$ 4,955,940</u>	<u>\$ 17,039,707</u>

Debt Service Fund

Debt Service in Other Funds

In addition to the Debt Service Fund, certain projects related to the Volunteer Fire and Rescue Association (VFRA) and Environmental Services – Landfill operations are debt financed, with the debt service payment budgeted and funding allocated from their respective funds. VFRA station projects are financed by the companies or through a lease arrangement with the County, with the debt service payment supported by the Fire and Rescue Levy. The landfill debt service payments are currently supported by the Landfill Fund and/or transfers from the General Fund and have no impact on the County's debt ratio.

FY 2023 Proposed Budget

<u>Fund/Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Fire & Rescue Levy Fund			
<u>Fire Station Renovations</u>	<u>\$370,000</u>	<u>\$402,282</u>	<u>\$772,282</u>
Total Vol. Fire & Rescue Levy Fund:	\$370,000	\$402,282	\$772,282
Landfill Fund			
<u>Landfill Closure and Leachate Gas Management</u>	<u>\$760,000</u>	<u>\$658,528</u>	<u>\$1,418,528</u>
Total Landfill Fund	\$760,000	\$658,528	\$1,418,528

FY 2024 Proposed Budget

<u>Fund/Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Fire & Rescue Levy Fund			
<u>Fire Station Renovations</u>	<u>\$390,000</u>	<u>\$461,151</u>	<u>\$851,151</u>
Total Vol. Fire & Rescue Levy Fund:	\$390,000	\$461,151	\$851,151
Landfill Fund			
<u>Landfill Closure and Leachate Gas Management</u>	<u>\$795,000</u>	<u>\$624,034</u>	<u>\$1,419,034</u>
Total Landfill Fund	\$795,000	\$624,034	\$1,419,034

Debt Service Fund

FY 2023 Proposed Debt Service Fund Statement

Description

Total

Revenue:

Transfer from General Fund	\$ 13,072,059
Transfer from Fire and Rescue Levy Fund	\$ 772,282
Transfer from School Asset Replacement Fund	\$ 382,429
VPSA Credit	\$ 197,713
<u>QSCB Tax Credit</u>	<u>\$ 393,975</u>
Total Revenues:	<u>\$ 14,818,458</u>

Expenditures:

Financing Type

Principal

Interest

Total

Local Tax Funding

County Government

Community Development

Vint Hill Sewer Expansion	Certificate of Participation	\$ 285,000	\$ 134,916	\$ 419,916	\$ 419,916
Catlett-Calverton Sewer	Certificate of Participation	\$ 355,140	\$ -	\$ 355,140	\$ 355,140
<i>Sub-total Community Development Debt Service</i>		\$ 640,140	\$ 134,916	\$ 775,056	\$ 775,056

Culture

Central Sports Complex	Lease Financing - County	\$ 315,000	\$ 330,416	\$ 645,417	\$ 645,417
<i>Sub-total Culture Debt Service</i>		\$ 315,000	\$ 330,416	\$ 645,417	\$ 645,417

Public Safety

Ambulance Lease	Lease Financing - County	\$ -	\$ -	\$ -	\$ -
Public Safety Radio	Lease Financing - County	\$ 757,263	\$ 86,178	\$ 843,441	\$ 843,441
Orlean Fire and Rescue Station	Lease Financing - County	\$ 160,000	\$ 170,506	\$ 330,506	\$ 330,506
Catlett Fire and Rescue Station	Lease Financing - County	\$ 120,000	\$ 131,556	\$ 251,556	\$ 251,556
Remington Fire and Rescue Station	Lease Financing - County	\$ 90,000	\$ 100,220	\$ 190,220	\$ 190,220
<i>Sub-total Public Safety Debt Service</i>		\$ 1,127,263	\$ 488,461	\$ 1,615,724	\$ 1,615,724

Public Works

Landfill Closure and Leachate/Gas Management	Revenue Bond	\$ 760,000	\$ 658,528	\$ 1,418,528	\$ 1,418,528
<i>Sub-total Public Works Debt Service</i>		\$ 760,000	\$ 658,528	\$ 1,418,528	\$ 1,418,528
Subtotal County Government:		\$ 2,842,403	\$ 1,612,320	\$ 4,454,724	\$ 4,454,724

School Division

2001C Auburn MS VPSA	VPSA	\$ -	\$ -	\$ -	\$ -
2003A Auburn/Thompson VPSA	VPSA	\$ 580,000	\$ 44,370	\$ 624,370	\$ 624,370
2004A Liberty HS HVAC VPSA	VPSA	\$ 185,000	\$ 21,275	\$ 206,275	\$ 206,275
2005A Liberty/Thompson/Cedar Lee VPSA	VPSA	\$ 575,000	\$ 95,450	\$ 670,450	\$ 670,450
2007A Kettle Run/Greenville VPSA	VPSA	\$ 1,705,000	\$ 470,584	\$ 2,175,584	\$ 1,977,871
2011 Fauquier HS VPSA QSCB	VPSA	\$ 560,000	\$ 425,000	\$ 985,000	\$ 591,025
2012 Kettle Run GO Bond	General Obligation	\$ 2,110,000	\$ 42,200	\$ 2,152,200	\$ 2,152,200
2012 Fauquier HS VPSA	VPSA	\$ 470,000	\$ 279,623	\$ 749,623	\$ 749,623
2013 Fauquier HS VPSA	VPSA	\$ 150,000	\$ 94,280	\$ 244,280	\$ 244,280
2015 Kettle Run Bank Loan	General Obligation	\$ 110,000	\$ 146,716	\$ 256,716	\$ 256,716
2021 Cedar Lee Middle School	VPSA	\$ 390,000	\$ 699,527	\$ 1,089,527	\$ 1,089,527
2022 Taylor Middle School	VPSA	\$ -	\$ 718,349	\$ 718,349	\$ 718,349
School Bus Lease Phase I	Capital Lease - Schools	\$ 102,761	\$ 1,172	\$ 103,932	\$ 103,932
School Bus Lease Phase II	Capital Lease - Schools	\$ 347,459	\$ 34,970	\$ 382,429	\$ -
<u>Trustee Fees</u>	Trustee Fees	\$ -	\$ -	\$ 5,000	\$ 5,000

Subtotal School Division:		\$ 7,285,220	\$ 3,073,515	\$ 10,363,735	\$ 9,389,618
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Total Expenditures:		\$ 10,127,622	\$ 4,685,835	\$ 14,818,458	\$ 13,844,341
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Debt Service Fund

FY 2024 Proposed Debt Service Fund Statement

<u>Description</u>				<u>Total</u>	
Revenue:					
Transfer from General Fund				\$ 15,214,653	
Transfer from Fire and Rescue Levy Fund				\$ 851,151	
Transfer from School Asset Replacement Fund				\$ 382,429	
VPSA Credit				\$ 197,500	
<u>QSCB Tax Credit</u>				<u>\$ 393,975</u>	
Total Revenues:				<u>\$ 17,039,708</u>	
Expenditures:	Financing Type	Principal	Interest	Total	Local Tax Funding
County Government					
<u>Community Development</u>					
Vint Hill Sewer Expansion	Certificate of Participation	\$ 300,000	\$ 119,925	\$ 419,925	\$ 419,925
Catlett-Calverton Sewer	Certificate of Participation	\$ 355,140	\$ -	\$ 355,140	\$ 355,140
Marshall Water Improvements	Revolving Loan	\$ -	\$ -	\$ -	\$ -
Opal Water System	Certificate of Participation	\$ -	\$ -	\$ -	\$ -
Midland Water and Sewer Improvements	Certificate of Participation	\$ -	\$ -	\$ -	\$ -
<u>Broadband Development</u>	Lease Financing - County	\$ -	\$ -	\$ -	\$ -
<i>Sub-total Community Development Debt Service</i>		\$ 655,140	\$ 119,925	\$ 775,065	\$ 775,065
<u>Culture</u>					
<u>Central Sports Complex</u>	Lease Financing - County	\$ 335,000	\$ 313,759	\$ 648,760	\$ 648,760
<i>Sub-total Culture Debt Service</i>		\$ 335,000	\$ 313,759	\$ 648,760	\$ 648,760
<u>Public Safety</u>					
Ambulance Lease	Lease Financing - County	\$ -	\$ -	\$ -	\$ -
Public Safety Radio	Lease Financing - County	\$ 757,263	\$ 86,178	\$ 843,441	\$ 843,441
Orlean Fire and Rescue Station	Lease Financing - County	\$ 170,000	\$ 162,050	\$ 332,050	\$ 332,050
Catlett Fire and Rescue Station	Lease Financing - County	\$ 125,000	\$ 125,278	\$ 250,278	\$ 250,278
Remington Fire and Rescue Station	Lease Financing - County	\$ 95,000	\$ 95,478	\$ 190,478	\$ 190,478
Bealeton Fire and Rescue Station	Lease Financing - County	\$ -	\$ 78,345	\$ 78,345	\$ 78,345
<i>Sub-total Public Safety Debt Service</i>		\$ 1,147,263	\$ 547,330	\$ 1,694,593	\$ 1,694,593
<u>Public Works</u>					
<u>Landfill Closure and Leachate/Gas Management</u>	Revenue Bond	\$ 795,000	\$ 624,034	\$ 1,419,034	\$ 1,419,034
<i>Sub-total Public Works Debt Service</i>		\$ 795,000	\$ 624,034	\$ 1,419,034	\$ 1,419,034
Subtotal County Government:		\$ 2,932,403	\$ 1,605,048	\$ 4,537,452	\$ 4,537,452
School Division					
2001C Auburn MS VPSA	VPSA	\$ -	\$ -	\$ -	\$ -
2003A Auburn/Thompson VPSA	VPSA	\$ 580,000	\$ 14,790	\$ 594,790	\$ 594,790
2004A Liberty HS HVAC VPSA	VPSA	\$ 185,000	\$ 12,765	\$ 197,765	\$ 197,765
2005A Liberty/Thompson/Cedar Lee VPSA	VPSA	\$ 575,000	\$ 67,563	\$ 642,563	\$ 642,563
2007A Kettle Run/Greenville VPSA	VPSA	\$ 1,700,000	\$ 390,150	\$ 2,090,150	\$ 1,892,650
2011 Fauquier HS VPSA QSCB	VPSA	\$ 555,000	\$ 425,000	\$ 980,000	\$ 586,025
2012 Kettle Run GO Bond	General Obligation	\$ -	\$ -	\$ -	\$ -
2012 Fauquier HS VPSA	VPSA	\$ 495,000	\$ 255,256	\$ 750,256	\$ 750,256
2013 Fauquier HS VPSA	VPSA	\$ 155,000	\$ 86,579	\$ 241,579	\$ 241,579
2015 Kettle Run Bank Loan	General Obligation	\$ 2,190,000	\$ 126,936	\$ 2,316,936	\$ 2,316,936
2021 Cedar Lee Middle School	VPSA	\$ 545,000	\$ 544,315	\$ 1,089,315	\$ 1,089,315
2022 Taylor Middle School	VPSA	\$ 1,795,873	\$ 1,400,781	\$ 3,196,654	\$ 3,196,654
School Bus Lease Phase I	Capital Lease - Schools	\$ 14,764	\$ 57	\$ 14,820	\$ 14,820
School Bus Lease Phase II	Capital Lease - Schools	\$ 355,728	\$ 26,701	\$ 382,429	\$ -
<u>Trustee Fees</u>	Trustee Fees	\$ -	\$ -	\$ 5,000	\$ 5,000
Subtotal School Division:		\$ 9,146,365	\$ 3,350,892	\$ 12,502,257	\$ 11,528,353
Total Expenditures:		\$ 12,078,768	\$ 4,955,940	\$ 17,039,708	\$ 16,065,804

Environmental Services Fund

ORGANIZATIONAL PURPOSE:

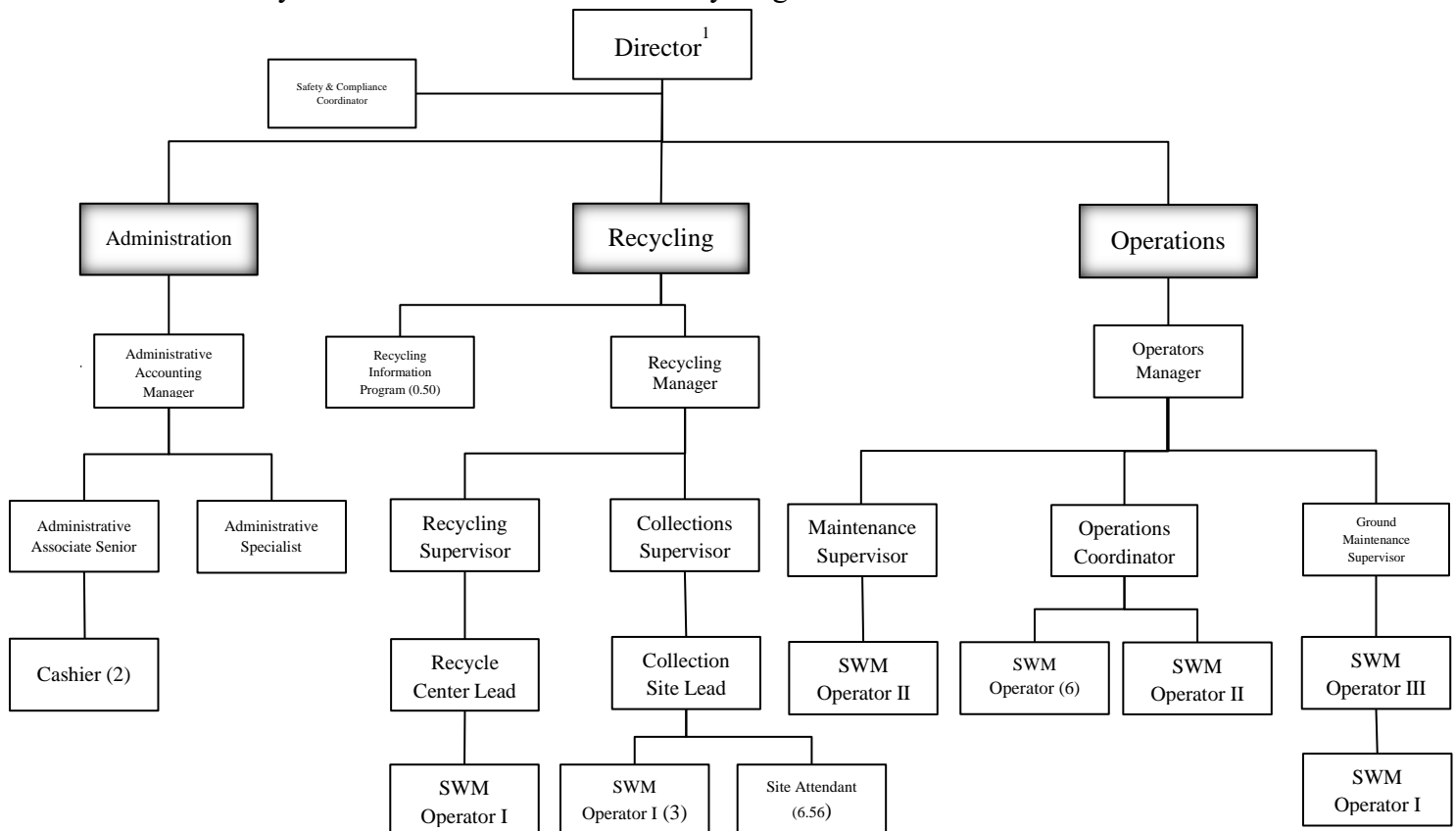
Convenience Sites

The Department of Environmental Services Collection Site program provides collection and disposal services for waste and recycling generated from the residents and County sources.

Hauling fees are paid from the County's collection sites, County offices, Courthouse, Warrenton Community Center, and Warrenton-Fauquier Airport. Parks & Recreation and the School Division pay hauling fees from their departmental budgets for facilities not located at the Alice Jane Childs building. Disposal fees for refuse generated by The Plains are paid upfront to the Town while disposal fees for refuse generated and hauled by the Towns of Remington and Warrenton are paid as an operating expense through the County's landfill/transfer station.

Transfer Station/Landfill

The Department of Environmental Services strives to maintain high customer service levels through cost-effective programs that comply with regulatory requirements and the waste management hierarchy: planning, education, source reduction, reuse, recycling, and waste disposal. The Environmental Services Fund provides a mechanism for the financial management of the County's transfer station/landfill and recycling facilities.



¹The Departments of General Services and Environmental Services have a combined department head. The position budget is split between the General Services and Environmental Services Fund budgets equally.

Environmental Services Fund

GOALS:

- Provide an efficient and practical waste and recycling collection system for the residents of Fauquier County and County facilities.
- Continue to improve hauling efficiency by minimizing pulls and associated hauling costs while maintaining waste and recycling collection services.
- Maintain a high level of customer service and access to services.
- Develop and maximize all media communication information outlets.
- Maximize waste diversion activities (education, source reduction, reuse, and recycling programs).
- Maintain efficient operations (safety, communications, high compaction rate, waste decomposition, and inspection program to minimize inappropriate waste streams).
- Proactively manage regulatory compliance.
- Strive to be a good neighbor in all operations.

KEY PROJECTS FOR FY 2023:

- Review staffing and scheduling needs to ensure effective operations
- Increase MSW County Tipping Fee to match Transfer Station contracted fee.
- Continue Landfill SWP 149 Closure Project.
- Continue Leachate/Gas Management Project.
- Move current Bulk Recycling Area to old Construction and Debris (C&D) Facility.
- New Baltimore Site Discussions.
- Revitalize the Education Program to promote recycling.

KEY PROJECTS FOR FY 2024:

- Personnel Conversion (Phase 2) to ensure staffing stability.
- First year operations of Leachate/Gas Improvements.
- Improve Residential Lane Entrance at main facility.
- Initiate Marshall Residential Collection Site Improvements.

Environmental Services Fund

BUDGET SUMMARY:

Total Fund	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Request	FY 2023 Proposed	FY 2024 Request	FY 2024 Proposed
Expenditure Summary:							
Personnel	\$2,758,230	\$2,660,317	\$2,612,036	\$3,114,814	\$2,807,778	\$3,255,879	\$2,836,466
Operating	\$7,059,561	\$6,263,632	\$5,886,431	\$6,665,067	\$6,752,247	\$6,975,036	\$6,900,929
Capital	\$1,383,938	\$229,999	\$0	\$0	\$0	\$0	\$0
Total	\$11,201,729	\$9,153,948	\$8,498,467	\$9,779,881	\$9,560,025	\$10,230,915	\$9,737,395
Revenue	\$3,418,022	\$2,414,525	\$2,685,581	\$2,728,200	\$2,628,350	\$2,858,200	\$2,752,150
Net Local Revenue¹	\$7,783,707	\$6,739,423	\$5,812,886	\$7,051,681	\$6,931,675	\$7,372,715	\$6,985,245
Full Time Staff	34.00	34.00	34.00	39.00	34.00	39.00	34.00
Part Time Staff	3.00	3.00	3.00	13.31	3.00	13.31	3.00
Full-time Equivalents	37.00	37.00	37.00	52.31	37.00	52.31	37.00

Convenience Sites ²	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Request	FY 2023 Proposed	FY 2024 Request	FY 2024 Proposed
Expenditure Summary:							
Personnel	\$774,192	\$791,139	\$691,494	\$825,207	\$793,615	\$934,066	\$803,152
Operating	\$2,148,358	\$624,212	\$813,490	\$949,000	\$892,347	\$1,025,882	\$921,096
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$2,922,550	\$1,415,351	\$1,504,984	\$1,774,207	\$1,685,962	\$1,959,948	\$1,724,248
Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Local Revenue	\$2,922,550	\$1,415,351	\$1,504,984	\$1,774,207	\$1,685,962	\$1,959,948	\$1,724,248
Full Time Staff	9.00	9.00	9.00	15.00	10.00	15.00	10.00
Part Time Staff	2.50	2.50	2.50	4.28	2.50	4.28	2.50
Full-time Equivalents	11.50	11.50	11.50	19.28	12.50	19.28	12.50

²Prior to FY 2021, Convenience Sites were funded from the General Fund.

Environmental Services Fund

Landfill/Transfer Station	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Request	FY 2023 Proposed	FY 2024 Request	FY 2024 Proposed
Expenditure Summary:							
Personnel	\$1,984,038	\$1,869,178	\$1,920,542	\$2,289,607	\$2,014,163	\$2,321,812	\$2,033,314
Operating	\$4,911,203	\$5,639,420	\$5,072,941	\$5,716,067	\$5,859,900	\$5,949,154	\$5,979,833
Capital	\$1,383,938	\$229,999	\$0	\$0	\$0	\$0	\$0
Total	\$8,279,179	\$7,738,597	\$6,993,483	\$8,005,674	\$7,874,063	\$8,270,966	\$8,013,147
Revenue	\$3,418,022	\$2,414,525	\$2,685,581	\$2,728,000	\$2,628,350	\$2,858,000	\$2,752,150
Net Local Revenue¹	\$4,861,157	\$5,324,072	\$4,307,902	\$5,277,674	\$5,245,713	\$5,412,966	\$5,260,997
Full Time Staff	25.00	25.00	25.00	31.40	24.00	31.40	24.00
Part Time Staff	0.50	0.50	0.50	1.64	0.50	1.64	0.50
Full-time Equivalents	25.50	25.50	25.50	33.04	24.50	33.04	24.50

¹Previous year's actuals include capital projects, depreciation, and closure/post closure accruals.

BUDGET ANALYSIS:

The FY 2023 - FY 2024 Proposed Budget for the Environmental Services Fund includes personnel expenditure adjustments due to the FY 2022 pay increase, health insurance increase, and retirement increase and operational expenditure increases based on historical costs. Contractual related adjustments include an additional \$73,565 in FY 2023 and \$132,504 in FY 2024.

PROGRAM 1: Residential Collection System

The Department of Environmental Services provides a variety of residential waste and recycling collection services through the seven staffed collection sites. Long-term, it is anticipated that waste generated from collection sites relative to the private curbside collections will decrease as the County's population increases in the future. Local economic conditions also impact the usage of public versus curbside collections.

Residential waste programs include bagged household waste using compactors and loose bulk waste collection. Numerous recycling programs are available to residents including newspaper, cardboard, mixed paper, plastic containers, aluminum and steel cans, scrap metal, and glass containers.

The Household Hazardous Waste (HHW) program reduces toxic contaminants entering the landfill, improving leachate quality and landfill emissions which is required by the transfer contract, and is available on specified collection days or by appointment.

Environmental Services Fund

SERVICE VOLUME	FY 2020 Actual	FY 2021 Actual	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected
Collection Sites (Waste + Recycling) ¹	20,800	20,910	20,850	20,980	21,100
Residential Curbside Waste ¹	6,560	8,560	6,700	6,755	6,850
Collection Site to Residential Waste	76%	71%	76%	76%	75%
Curbside to Residential Waste	24%	29%	24%	24%	25%
Collection Site Recycling ²	2,061	2,054	2,100	2,125	2,150
Collection Site Waste ¹	18,741	18,853	18,750	18,850	18,950
Waste from Compactors ¹	10,118	11,798	10,750	10,800	10,850
Waste from Open-Top Containers ¹	8,623	8,623	8,050	8,050	8,100
HHW Services Customers	2,272	2,272	2,280	2,275	2,280

¹Measured in tons.

²Recycling includes: ONP (Newspaper), Mixed Paper, OCC (Cardboard), Plastic, Cans, Glass, and Oil.

OBJECTIVES:

- Increase recycling through County programs.
- Increase compactor usage to minimize hauling expenses.

OUTCOME MEASURES	FY 2020 Actual	FY 2021 Actual	FY 2022 Goal	FY 2023 Goal	FY 2024 Goal
Collection Site Recycling to Total Waste	9.9%	9.8%	10.0%	10.1%	10.2%
Compactor Collection Site Waste	54.0%	62.6%	57.3%	57.3%	57.3%
Open-Top Site Waste	46.0%	37.4%	42.7%	42.7%	42.7%

PROGRAM 2: *Transfer Station/Landfill Operations*

The Transfer Station/Landfill operating budget includes landfill operations, gas and leachate management, environmental monitoring, storm-water management, maintenance & repair, and numerous other services. With Transfer operations, Municipal Solid Waste (MSW) Landfill Permit #575 has approximately 30 years of permitted space remaining based on projected waste deliveries and recycling.

Environmental Services Fund

SERVICE VOLUME	FY 2020 Actual ¹	FY 2021 Actual ¹	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected
Transferred, Landfilled, and Recycled	58,768	56,644	62,580	60,350	61,925
Transferred	49,362	49,215	49,780	50,350	50,925
Landfilled	1,440	1,833	1,500	1,500	1,500
Recycled	7,967	5,596	11,300	8,500	9,500
Public Presentations (Youth & Adult)	125	39	180	181	182
Cubic Yards of Landfill Space Used	2,617	3,332	2,727	2,727	2,727

¹The COVID-19 pandemic had a significant impact FY 2020 Actuals and FY 2021 Projected figures.

OBJECTIVES:

- Increase waste that is recycled and decrease the waste stream going to the Transfer Station/Landfill.

OUTCOME MEASURES	FY 2020 Actual	FY 2021 Actual	FY 2022 Goal	FY 2023 Goal	FY 2024 Goal
Reduce Transfer/Landfill tons to total tons	90%	92%	84%	88%	87%
Increase recycled tons to total tons	9%	12%	12%	12%	12%

PROGRAM 3: Recycling Program

Textiles, shoes, belts, plastics, and paper materials are sorted and baled through the recycling processing operation. Recycling and re-use is beneficial ecologically and diverts waste from the transfer station thus shipping less tonnage and reducing waste from going into a landfill.

SERVICE VOLUME ¹	FY 2020 Actual	FY 2021 Actual	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected
Textiles processed and recycled	116	115	115	118	120
Truck loads - textiles	7	7	7	7	7
Plastics processed and recycled	187	152	193	199	205
Truck loads - plastics	12	7	15	15	16
Cardboard processed and recycled	593	750	760	783	806
Truck loads - cardboard	27	35	35	35	37
Mixed Paper processed and recycled	630	557	579	597	615
Truck loads – mixed paper	28	27	28	29	29
Metal processed and recycled	79	86	100	100	100
Truck loads – metal	7	7	9	9	9

¹Unless otherwise noted, service volumes are reported in tons.

Environmental Services Fund

OBJECTIVES:

- Improve production efficiency by increasing tonnage of textiles and plastics recycled. Production efficiency is measured by the amount of recycled material per operating hours and truck load.
- Increase recycling rate.

OUTCOME MEASURES¹	FY 2020 Actual	FY 2021 Actual	FY 2022 Goal	FY 2023 Goal	FY 2024 Goal
Textiles: pounds processed/week	165	163	163	168	170
Plastics: pounds processed/week	266	216	274	283	291
Cardboard: pounds processed/week	843	1,066	1,080	1,112	1,145
Mixed paper: pounds processed/week	894	791	823	848	873
Metal: pounds processed/week	113	122	142	142	142
Pounds of textiles per load	33,229	32,831	32,857	33,843	34,286
Pounds of plastic per load	31,248	43,509	43,600	43,800	44,000
Pounds of cardboard per load	43,962	42,877	43,429	44,731	43,583
Pounds of mixed paper per load	44,976	41,264	41,382	41,153	42,388
Pounds of metal per load	22,677	24,603	22,000	22,000	22,000
Annual County recycling rate by CY	36%	29%	40%	40%	42%

¹Source: Virginia Department of Environmental Quality (DEQ); annual rates by Calendar Year (CY)

Fire and Rescue Levy Fund

ORGANIZATIONAL PURPOSE:

Combined Volunteer/Career Fire & Rescue

The County's Department of Fire, Rescue, & Emergency Management (DFREM) and the Volunteer Fire & Rescue Association (VFRA) both work together to provide fire and rescue services to the citizens of Fauquier County.

The Volunteer Fire and Rescue Association consists of nine (9) individual fire and/or rescue companies governed by VFRA's constitution and bylaws. The VFRA expenses are funded by a special County-wide real estate tax levy. Pursuant to Article III Section 9-11 of the Fauquier County Code, "The Fauquier County Volunteer Fire and Rescue Association is recognized as the coordinating organization of the individually authorized volunteer fire and rescue companies. Requests for funding, benefits and any other support provided by the County shall come through the Association and not individual companies."

Department of Fire, Rescue and Emergency Management

The Department of Fire, Rescue and Emergency Management (DFREM) strives to reduce threats to life, safety, property, and the environment of Fauquier County residents through education, prevention, and effective response to fire, medical, environmental, and other emergencies. Our Department is dedicated to providing fire protection, emergency medical services, and related life safety functions with fiscal integrity while maintaining a balanced volunteer and career service. The Department provides these critical services through five divisions:

- Administration - Provides support, coordination and oversight of services supporting the core mission. Including but not limited to volunteer/career recruitment, orientation and retention, budget preparation, procurement, management, service supplementation with career firefighter and paramedics, insurance and risk management, mandatory annual medical physicals, and human resources support.
- Operations - Supplements the Volunteer Fire and Rescue companies by providing career staff and leadership that meet all required training and certifications for adequate response to firefighting, emergency medical service, and hazardous materials emergencies.
- Prevention/Life Safety - Consists of fire prevention and life safety, code enforcement, life safety inspections, plans reviews, and hazardous materials monitoring.
- Responsible for training and recertification of over 600 career and volunteer members, Virginia State & National Registry Emergency Medical Services (EMS) law compliance, mandated exposure control programs, medical direction, personnel protective equipment, uniforms, fire station supplies and quality assurance at all levels.
- Emergency Management - Develops incident-specific plans and coordinates responses to natural and man-made disasters. Provides emergency planning and disaster coordination, hazard mitigation and hazardous materials transportation plans as mandated by the National Response Plan.

Fire and Rescue Levy Fund

GOALS:

Volunteer Fire and Rescue Association

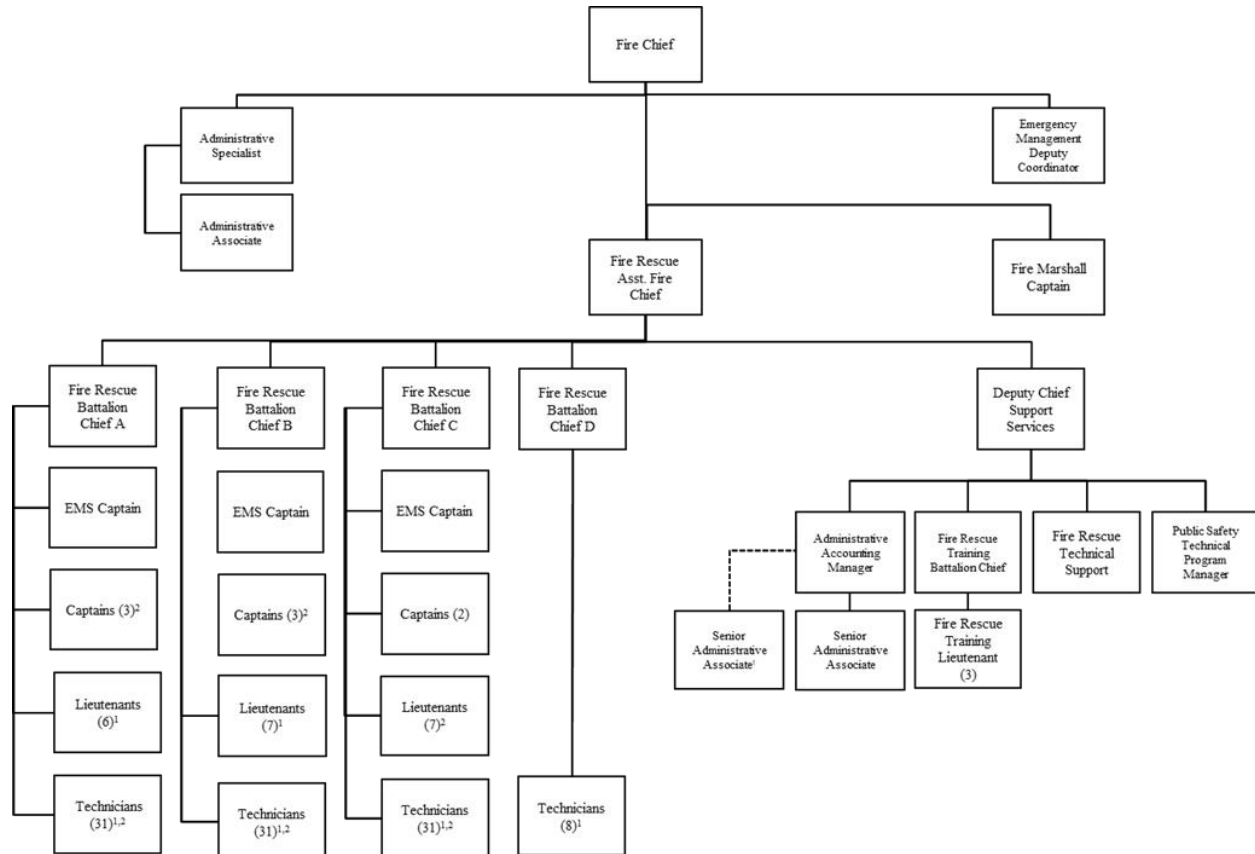
- Represent the nine (9) member companies in accordance with the Fauquier County Code and the Association's bylaws.
- Strengthen recruitment and retention efforts for qualified volunteer personnel to provide appropriate emergency response.
- Provide appropriate personal living quarters in all fire/rescue stations to improve response times as well as recruitment and retention. Maintain stations and apparatus for our combined Volunteer/Career Fire & Rescue System.

Department of Fire, Rescue and Emergency Management

- Be 100% compliant with Local, State and Federal laws that dictate requirements for training, staffing, response capabilities and on-scene emergency management by qualified personnel.
- Develop and support a culture of "safety first" for all of our career or volunteer responders.
- Meet quantifiable service delivery standards for fire and rescue responses by providing career staffed administrative, operational firefighting and emergency medical, training, logistics and leadership positions to support to the volunteer fire and rescue companies in Fauquier County.

Fire and Rescue Levy Fund

Department of Fire, Rescue, and Emergency Management



¹The FY 2023 – FY 2024 Proposed Budget includes the establishment of 15.0 Technicians and position upgrades for 3.0 Technicians to 1.0 Captain and 2.0 Lieutenants mid-FY 2022 related to the SAFER grant award.

²The FY 2023 – FY 2024 Proposed Budget includes the establishment of 9.0 Technicians, 2.0 Lieutenants and 1.0 Captain position for full-time coverage at the Warrenton Volunteer Fire Department.

³Senior Administrative Associate support the Volunteer Fire and Rescue Association.

KEY PROJECTS FOR FY 2023 & FY 2024:

- Recruitment and Retention.
- Emergency Fire and Medical response.
- Continued training to Volunteer Fire and Rescue personnel.
- Continued public education for Fire and Emergency Medical Services (EMS).
- Develop and implement Fire Prevention and Life Safety inspection program as part of a community-wide risk management plan for high risk occupancies.
- As the primary agency for origin and cause fire investigations, work to develop partner agency collaborative efforts (Sheriff's Office and Commonwealth Attorney Office) for successful outcomes.
- Expand Operational staffing to 24 hour, 7 days per week coverage at the Goldvein station and Route 17 Corridor.
- Recent downturn in volunteer participation requiring staffing upgrade in the Central portion of County

Fire and Rescue Levy Fund

- Increase medical surveillance programs for employees to include cancer screening tools as well as continue health and safety program to reduce exposure to carcinogens by utilizing third party cleaning contractor for personal protective equipment.
- Increase medical surveillance programs for employees to include cancer screening tools.
- Continue to expand and implement Fire Prevention and Life Safety inspection program as part of a community-wide risk management plan for high risk occupancies.
- As the primary agency for origin and cause fire investigations, work to strengthen partner agency collaborative efforts (Sheriff's Office and Commonwealth Attorney Office) for successful outcomes
- Expand Operational staffing to 3 person, 12 hour, 7 days per week coverage at the Lois and The Plains stations.
- Recent downturn in volunteer participation requiring an increase of personnel for fire suppression operations at Warrenton Fire Company 1. This is being requested as an FY 2022 mid-year project.
- Break out holiday overtime costs as a separate line item from the traditional overtime costs.

BUDGET SUMMARY:

Combined Fire and Rescue Services	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Request	FY 2023 Proposed	FY 2024 Request	FY 2024 Proposed
Expenditure Summary:							
Personnel	\$13,028,098	\$14,106,550	\$12,779,180	\$17,051,617	\$18,401,132	\$17,966,299	\$18,521,516
Operating	4,946,687	4,389,143	4,976,247	5,603,363	5,513,388	5,749,382	5,649,476
Capital	177,133	73,242	0	0	0	0	0
Transfers	5,355,702	1,216,391	1,765,766	2,397,379	2,027,379	3,273,849	3,202,193
Total	\$23,507,620	\$19,785,326	\$19,521,193	\$25,052,359	\$25,941,899	\$26,989,530	\$27,373,185
Revenue	\$2,900,679	\$1,858,959	\$1,441,724	\$2,996,417	\$3,011,033	\$3,072,706	\$4,028,455
Net Local Revenue	\$20,606,941	\$17,926,367	\$18,079,469	\$22,055,942	\$22,930,866	\$23,916,824	\$23,344,730
Full Time Staff	123.00	124.00	125.00	156.00	152.00	165.00	152.00
Part Time Staff	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Full-time Equivalents	123.00	124.00	125.00	156.00	152.00	165.00	152.00

Fire and Rescue Levy Fund

VFRA	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Request	FY 2023 Proposed	FY 2024 Request	FY 2024 Proposed
Expenditure Summary:							
Personnel	\$169,678	\$293,605	\$235,101	\$238,711	\$248,690	\$239,421	\$249,482
Operating	\$3,966,475	\$3,468,150	\$4,151,592	\$4,365,818	\$4,275,843	\$4,507,207	\$4,407,301
Capital	\$149,213	\$66,717	\$0	\$0	\$0	\$0	\$0
Transfers	\$5,355,702	\$1,216,391	\$1,765,766	\$2,397,379	\$2,027,379	\$3,273,849	\$3,202,193
Total	\$9,641,068	\$5,044,863	\$6,152,459	\$7,001,908	\$6,551,912	\$8,020,477	\$7,858,976
Revenue	\$341,196	\$315,482	\$272,073	\$299,500	\$299,500	\$299,500	\$1,240,195
Net Local Revenue	\$9,299,872	\$4,729,381	\$5,880,386	\$6,702,408	\$6,252,412	\$7,720,977	\$6,618,781
Full Time Staff	0.00	0.00	1.00	1.00	1.00	1.00	1.00
Part Time Staff	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Full-time Equivalents	0.00	0.00	1.00	1.00	1.00	1.00	1.00

DFREM	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Request	FY 2023 Proposed	FY 2024 Request	FY 2024 Proposed
Expenditure Summary:							
Personnel	\$12,858,420	\$13,812,945	\$12,544,079	\$16,812,906	\$18,152,442	\$17,726,878	\$18,272,034
Operating	\$980,212	\$920,993	\$824,655	\$1,237,545	\$1,237,545	\$1,242,175	\$1,242,175
Capital	\$27,920	\$6,525	\$0	\$0	\$0	\$0	\$0
Total	\$13,866,552	\$14,740,463	\$13,368,734	\$18,050,451	\$19,389,987	\$18,969,053	\$19,514,209
Revenue	\$2,559,483	\$1,543,477	\$1,169,651	\$2,696,917	\$2,711,533	\$2,773,206	\$2,788,260
Net Local Revenue	\$11,307,069	\$13,196,986	\$12,199,083	\$15,353,534	\$16,678,454	\$16,195,847	\$16,725,949
Full Time Staff	123.00	124.00	124.00	155.00	151.00	164.00	151.00
Part Time Staff	0.00	0.00	0.00	0.00	.00	0.00	0.00
Full-time Equivalents	123.00	124.00	124.00	155.00	151.00	164.00	151.00

Fire and Rescue Levy Fund

BUDGET ANALYSIS:

The Fire and Rescue Levy is a special real estate tax levy to support the fire and rescue service of the County, operated as a combined volunteer and career service. The levy is anticipated to yield \$22,930,866 in FY 2023 and \$23,344,730 in FY 2024.

The FY 2023-FY 2024 Proposed Budget for Volunteer Fire and Rescue Association includes personnel expenditure adjustments due to the FY 2022 pay increase, health insurance increase, and retirement increase. The Proposed Budget also includes increases to the Fire and Rescue Operating contribution based on the December 2021 Consumer Price Index (CPI) of 5.8%.

The FY 2023 - FY 2024 Proposed Budget for the Department of Fire, Rescue, and Emergency Management includes personnel expenditure adjustments due to the FY 2022 pay increase, health insurance increase, and retirement increase. The Proposed Budget also includes the mid-FY 2022 establishment of 15.0 full-time Fire Rescue Technicians which are fully funded in FY 2023 and FY 2024 by the Staffing for Adequate Fire and Emergency Response (SAFER) grant, reclassification of three technicians to one captain and two lieutenants, and 12.0 positions for full-time coverage of the Warrenton Volunteer Fire Department. Adjustments to overtime based on 3-year historical actuals is included as well as payment of the workers' compensation policy for DFREM staff. The budget also assumes the final year of compression payments to career staff as well as adjustments for the annual market study. Finally, an allocation is included for conversion to a public safety step scale for DFREM employees. The FY 2023 – FY 2024 Proposed Budget also includes increased operating expenses for both the Volunteer Fire and Rescue Association and the Department of Fire, Rescue, and Emergency Management expenditures based on historical costs. Revenue has been adjusted to reflect current revenue projections and the SAFER grant award. In addition, this budget assumes a tax rate increase to the Fire Levy of \$0.03 cents from \$0.133 to \$0.163, of which almost one third (\$0.009) of that increase is associated with funding staffing for the Warrenton Volunteer Station.

Fire and Rescue Levy Fund

PROGRAM 1: *Volunteer Fire & Rescue Association*

The Volunteer Fire & Rescue Association receives funding from a special real estate tax levy. This levy provides funding for the Association as a whole, for shared equipment and services, and for each of the nine volunteer fire and/or rescue companies in the County. This levy provides funds for capital equipment purchases, infrastructure improvements, and operating expenses to our combined volunteer/career system, as well as insurance (vehicle, property, casualty, accident and disability) and maintenance contracts which benefit all member companies. The annual funding methodology for each of the member companies was established in FY 2003 by the VFRA based on a formula utilizing activity levels within each response district. The combined total number of Fire and EMS responses in FY 2020 and FY 2021 were over 18,000.

The VFRA has established committees to oversee its operations and administer programs offered to volunteers:

- **Recruitment & Retention/Public Education Committee:** This committee provides education on fire and life safety during events at schools and fairs etc. in our community. This committee has a volunteer membership coordinator to assist the individual stations with membership rules and regulations set forth by the state. This coordinator also works community events to recruit new members. These events include the county fair, festivals, farmers markets and station open houses to allow the community to learn about the volunteer membership opportunities within the fire and rescue department. This committee is also working with a video production company to capture and create the story of what it is like to be a volunteer in one of our volunteer/career stations. This video will be used for recruitment and retention efforts for many years to come.
- **EMS Committee:** Advanced Life Support (ALS) training and education funds are disbursed through this committee, providing funding for volunteers to train for the National Registry certifications for EMS as adopted by the State. This committee also:
 - Acquires narcotics control boxes and medication bags for the fleet of ambulances and response units.
 - Stipulates service needs of contract with regional Rappahannock Emergency Management Services (REMS) Council.
 - Represents the VFRA on the REMS Council.
 - Provides oversight of Advanced Life Support programs and Standard Operating Procedures.
 - Develops policies/procedures, working with the Virginia Office of Emergency Medical Services.

Fire and Rescue Levy Fund

- **Technical Support/Special Operations Committee:** This committee oversees hazardous materials response functions, including training at basic, operations, and technician levels, required for participation as an EMT/Firefighter, defensive tactical operations, and offensive operations, respectively. Each of these levels of training requires specific curriculum based on Federal laws. The Special Ops Committee manages swift-water, dive rescue, and boat operations, the all-terrain vehicles stationed at The Plains, Remington, and Warrenton Companies, and ropes and trench operations.
- **Training Committee:** This committee oversees and funds all training, except activities related to Advanced Life Support (addressed under EMS Committee, above). All entry level, management level, and special seminar training is reviewed and authorized by this committee. The trailer is used at special events and during Fire Prevention Week, as described in Public Education Committee above. The committee's activities are funded by part-time, temporary instructors.
- **Technical Equipment/Logistics Committee:** Life safety issues such as maintenance and repair of self-contained breathing apparatus (SCBA), cascade systems, compressors and gas meters are handled by this individual. Required annual Immediate Danger to Life and Death fit testing as well as identification cards for personnel are completed. All activities work to maintain compliance with Occupational Safety and Health Administration (OSHA), National Institute for Occupational Safety and Health (NIOSH) and National Fire Protection Association (NFPA) guidelines. In addition, all fire & rescue radio communication equipment (800 MHz and voice pagers) are serviced and maintained as well as 31 EMS Laptop Computers are serviced & maintained by this individual.
- **Fire Operations Group (FOG):** This group was created in FY 2010 at the discretion of the volunteer fire and rescue president, career fire and rescue chief, and volunteer fire and rescue chief's group to enhance and establish standard operating procedures and guidelines for the fire and rescue system. Numerous policies and operating manuals have been adopted providing the various fire companies and units the ability to operate in a safe, efficient, and standardized manner. Several training sessions have been created by the FOG and provided to the fire and rescue system.
- **Battalion Chief / Command Program:** An emergency incident presents a complicated and rapidly changing situation. An effective command organization will assist in the elimination of confusion at the incident and assist in accounting for all personnel operating within areas that pose immediate danger to life and health (IDLH). The Battalion sub-group was created through the Fauquier Fire Operations Group to establish a County battalion chief program to run 24 hours a day. This group has created and offered incident command training and education to all County fire and rescue system members, The Battalion Chief (BC) group continues to create, provide, and implement training and operating procedures.

Fire and Rescue Levy Fund

SERVICE VOLUME	FY 2020 Actual	FY 2021 Actual	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected
Defibrillators maintained annually	95	95	95	95	95
Hazmat units, Fire Safety Trailer, vehicles, etc., maintained	2	2	2	2	2
Awareness Training students (average)	80	80	80	80	80
Operations Training students	18	18	18	18	18
Technician Training students (average)	20	20	20	20	20
Detection / monitoring equipment maintained	45	45	45	45	45
Firefighter I & II training (students/hours)	51/20,043	51/20,043	51/20,043	51/20,043	51/20,043
EMT Training (students/hours)	72/11,088	72/11,099	72/11,088	72/11,088	72/11,088
Fire Instructor Class students (average)	0	0	0	0	0
Emergency Vehicle Operator students	62	62	62	62	62
Pump Operator students	34	34	34	34	34
Smokehouse education events	0	0	0	0	0
Community events (fair, etc.)	2	3	3	3	3
SCBA equipment maintained	275	275	275	275	275
800 MHz Radio / 400 MHz pager equipment maintained	800	800	800	800	800

OBJECTIVES:

- Continue Fire & Rescue support for the citizens of Fauquier County.
- Improve retention of volunteer and career personnel by updating VFRA facilities and equipment to meet current standards, providing a safe environment for personnel, and resulting in better service delivery to County residents.

PROGRAM 2: *DFREM Administrative Division*

- This division provides the following: Emergency Preparedness and Disaster Management per Title 44 of the Code of Virginia and the Homeland Security Presidential Directive-5 (HSPD-5), National Incident Management System (NIMS), provides staff support to the Volunteer Fire and Rescue Association and its committees: EMS, Training, Special Operations, Chiefs' Group, and Capital Improvements, coordinates the Volunteer Fire and Rescue Association orientation, incentive, and insurance programs, maintains knowledge of Federal and State standards applicable to the public safety industry, maintain accounts, personnel information, and the electronic records management system, supports the fire and rescue e-mail system and other communications programs, as well as computer-aided design (CAD) mapping and unit statistics, coordinates finance, budget, and procurement issues for the Volunteer Fire and

Fire and Rescue Levy Fund

Rescue Association and also coordinates preventive maintenance contracts for the Volunteer Fire and Rescue Association.

SERVICE VOLUME	FY 2020 Actual	FY 2021 Actual	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected
Volunteer Incentive and Insurance Programs and Workers Compensation	567	560	580	580	580
Grant Applications Submitted	3	3	3	2	2
Grant Funding Awarded	\$18,425	\$18,425	\$18,425	\$1,636,207	\$1,658,887
Workers Compensation Claims	11	16	10	10	10

OBJECTIVES:

- Conduct annual response time service delivery study to determine acceptable County-wide fire and rescue response time benchmarks.
- Respond to fire and medical emergencies with four personnel and a fire engine and/or two personnel and an ambulance within ten minutes in rural areas and eight minutes within service districts.
- Update Hazardous Materials Emergency Response Plan.
- Conduct emergency preparedness exercise (full scale and table top).

OUTCOME MEASURES	FY 2020 Actual	FY 2021 Actual	FY 2022 Goal	FY 2024 Goal	FY 2024 Goal
Service delivery standard study conducted	100%	100%	100%	100%	100%
Number of full scale or table top exercises for emergency preparedness conducted	4	1	2	2	2

PROGRAM 3: *DFREM Operations Division*

Works in conjunction with the County's volunteer fire companies, provide timely 24/7 emergency responses to all fire, medical, and hazardous materials emergencies, coordinates fire and rescue programs with the volunteer fire and rescue companies, Fauquier Hospital, Virginia Office of Emergency Medical Services, Virginia Department of Fire Programs, Virginia Department of Emergency Management, and neighboring jurisdictions, provide fire, medical, and hazardous materials emergency response training to the career staff for recertification and professional development, work with the Training Division to minimize the cost of this requirement by conducting the training in-house when possible and ensure sufficient staffing and safe operating conditions through coordination of career and volunteer staff.

Fire and Rescue Levy Fund

SERVICE VOLUME	FY 2020 Actual	FY 2021 Actual	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected
Meetings with Volunteer Association	10	11	12	12	12
Meetings with Volunteer Fire Chiefs	12	11	12	12	12
Emergency Responses	9,116	9,270	10,000	10,300	10,600

OBJECTIVES:

- Respond to fire and medical emergencies with four personnel and a fire engine and/or two personnel and an ambulance within ten minutes in rural areas and eight minutes within service districts.
- Ensure that all firefighting personnel receive mandatory medical clearance and face mask testing as outlined in Federal mandate 1910.134.

OUTCOME MEASURES	FY 2020 Actual	FY 2021 Actual	FY 2022 Goal	FY 2023 Goal	FY 2024 Goal
Rural response benchmarks	80%	80%	80%	80%	80%
Service district response benchmarks	100%	100%	100%	100%	100%
Annual fit testing	100%	100%	100%	100%	100%
Medical clearance examinations	100%	100%	100%	100%	100%

PROGRAM 4: *DFREM Training & Logistics Division*

This division provides basic and advanced training to approximately 560 volunteers and 114 field personnel and 10 support career staff. The division also provides support for projects such as the 800MHz Radio System, Respiratory Protection Program, laptop support for EMS, gas meter maintenance program, HazMat support equipment and the Records Management Systems.

The Training Committee provides all training except Advanced Life Support. This committee reviews and authorizes all entry level training as well as management level and special seminar classes.

The division also coordinates adult education training programs, high school vocational education programs, sheltering operations that may be required as a result of natural disasters, and training with the volunteer EMS and Fire Training committees for the delivery of courses through the Virginia Office of Emergency Medical Services and the Virginia Department of Fire Programs.

Fire and Rescue Levy Fund

SERVICE VOLUME	FY 2020 Actual	FY 2021 Actual	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected
Firefighter courses – for high school career technical education	1	1	1	1	1
Adult education courses, day & evening	65	54	68	70	70
New member orientation opportunities	18	12	20	25	25
Respiratory fit testing	400	400	400	400	400
ID card systems maintained	950	975	950	1,000	1,000
800 MHz radios maintained and upgraded	500	500	500	500	500
400 MHz pagers maintained and upgraded	300	300	300	300	300
SCBA Maintained	275	275	295	295	295
SCBA testing (Flow Test)	275	275	295	295	295
SCBA testing (Hydro Test)	20	20	20	20	20

OBJECTIVES:

- Deliver Fire, Rescue and Emergency Management training as required, to insure delivery of services in the most economic and effective means possible with available resources.
- Deliver Advanced Cardiovascular Life Support (ACLS), Pediatric Advanced Life Support (PALS), and International Trauma Life Support (ITLS) to Advanced Life Support (ALS) providers on an annual basis.
- 100% participation in the Respiratory Fit Test program for all members of the Department who are certified for Immediately Dangerous to Life or Health (IDLH) Environments.
- Self-contained breathing apparatus (SCBA) – 263 packs placed in service as of December 31, 2015.

OUTCOME MEASURES	FY 2020 Actual	FY 2021 Actual	FY 2022 Goal	FY 2023 Goal	FY 2024 Goal
Fire Rescue initial and continuing education courses	65	54	68	70	70
Streamline new members application process	15 days	30 days	15 days	15 days	15 days
New Membership applications processed	64	76	100	100	100
100% of “Class A” Members Fit Tested	100%	100%	100%	100%	100%
SCBA Flow Test on schedule	100%	100%	100%	100%	100%

Fire and Rescue Levy Fund

PROGRAM 5: DFREM Fire Prevention & Life Safety Program

This division conducts existing facility inspections to mitigate the potential for injury or loss of life to the public and responding firefighters including public assembly buildings, such as restaurants, meeting halls, churches, and tents, as well as public and private educational facilities, conducts mandated SARA (Superfund Amendments and Reauthorization Act) Title III inspections for institutional buildings and locations using, storing, or selling extremely hazardous substances, flammable and combustible liquids, and liquefied petroleum gas, issue permits for operations involving the transportation, storage, and use of commercial explosives, as well as fireworks sales, storage, and displays, in compliance with Code of Virginia mandates, reviews site plans for fire code compliance in conjunction with Community Development and responds to life safety code complaints and questions regarding inspections, education, and assistance attaining code compliance.

SERVICE VOLUME	FY 2020 Actual	FY 2021 Actual	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected
Fire Inspections	190	210	350	350	350
Plans Reviews	98	115	125	140	140
Explosive Storage, Use and Display Permits	26	18	20	20	20
Investigations	87	75	100	100	100

OBJECTIVES:

- Conduct life safety fire prevention inspections at all day care centers, assisted living facilities, and public assembly buildings.
- Conduct mandated SARA Title II hazardous materials inspections.

OUTCOME MEASURES	FY 2020 Actual	FY 2021 Actual	FY 2022 Goal	FY 2023 Goal	FY 2024 Goal
Life safety fire prevention inspections conducted at all day care centers and assisted living facilities	65	42	75	65	65
Life safety fire prevention inspections conducted at all public assembly buildings	56	51	60	55	55
Mandated SARA Title II hazardous materials reports received and responded to (by calendar year)	22	24	46	46	46
Staff events for distribution of materials for emergency events to the citizens	0	1	2	5	5
Emergency Operations Center exercises	0	0	1	1	1

Fire and Rescue Levy Fund

PROGRAM 6: *DFREM Emergency Management Division*

This division facilitates biannual Emergency Operations Center (EOC) tabletop exercise to acquaint EOC staff with their specific roles and responsibilities and enhance EOC operations during response and recovery phases, facilitates one drill focusing on specific threat/hazard, maintains Emergency Operations Plan, Hazard Mitigation Plan and Hazardous Materials Emergency Response plan, coordinates post disaster recovery activities, manages Emergency Management grants and organizes resources (personnel, equipment, supplies, and services) necessary for response and recovery.

SERVICE VOLUME	FY 2020 Actual	FY 2021 Actual	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected
Drills and Regional Exercise	4	6	4	4	4
Table Top Exercise	2	3	3	4	4
Maintain plans	2	2	3	2	2
Coordinate post disaster recovery activities	1	2	2	1	1
Manage grants in support of Emergency Management	4	4	3	3	3
Organize resources	100%	100%	100%	100%	100%

OBJECTIVES:

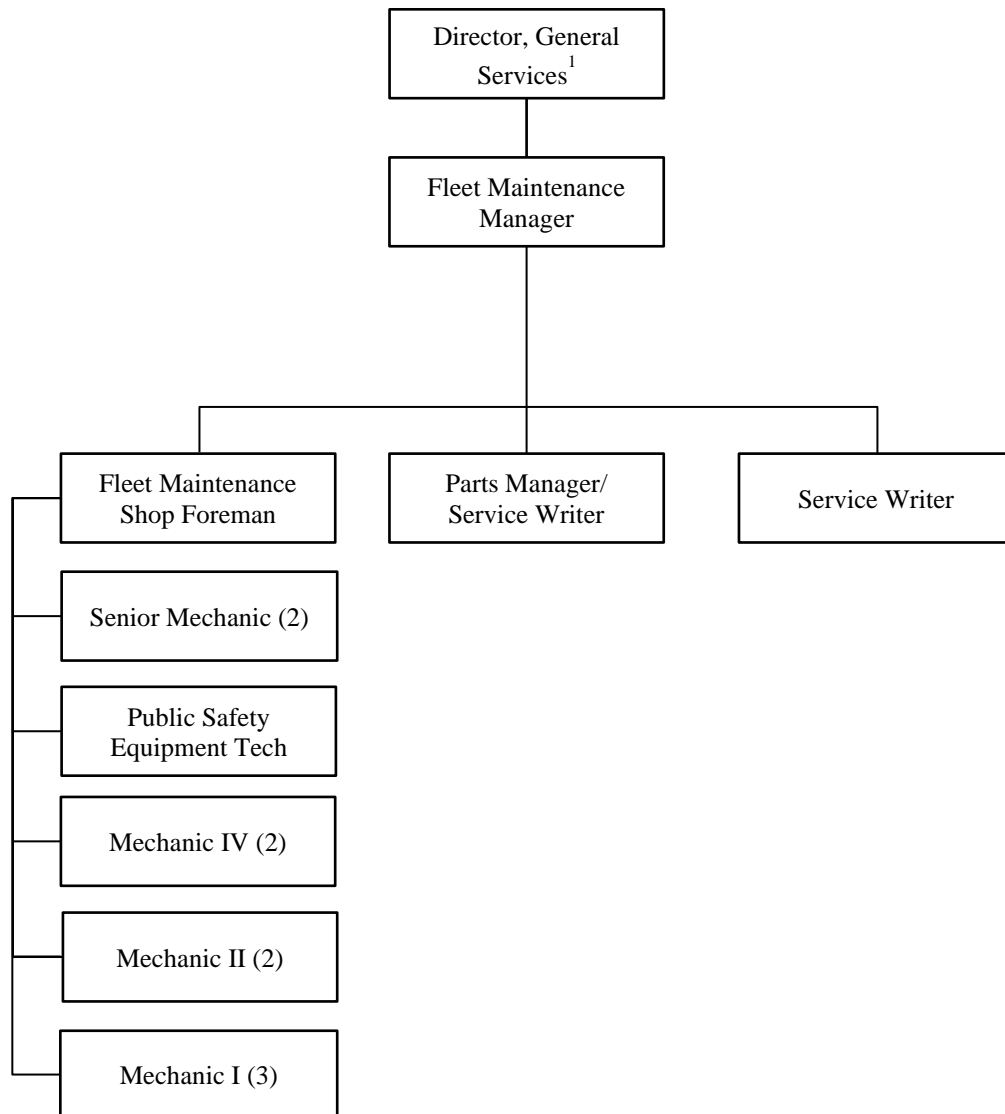
- Provide ongoing education to the citizens of Fauquier County for disaster events.
- Continue to educate our staff and volunteers with training at the Emergency Operations Center.

OUTCOME MEASURES	FY 2020 Actual	FY 2021 Actual	FY 2022 Goal	FY 2023 Goal	FY 2024 Goal
Staff events for distribution of materials for emergency events to the citizens. (Warrenton Day, Heritage Day, Fauquier County Fair, First Friday)	2	0	2	3	4
Emergency Operations Center exercises	1	1	2	2	2

Fleet Maintenance Fund

ORGANIZATIONAL PURPOSE:

Fleet Maintenance delivers cost effective, quality, and timely services to its customers, functioning as an independent, centralized component of the Department of General Services. Fleet Maintenance provides vehicle and equipment maintenance and repair for the County, Public Schools, and other external customers.



The FY 2023 – FY 2024 Proposed budget includes the removal of one vacant Senior Administrative Associate position and the removal of one Administrative Associate.

Fleet Maintenance Fund

GOALS:

- Provide efficient and effective vehicle and equipment maintenance and repair services to all customers.
- Meet established service delivery timelines.
- Ensure vehicles and equipment meet established safety standards.
- Minimize re-work required to complete maintenance and repairs.
- Encourage employee growth by establishing a career ladder with pay increases and training program required to achieve Automotive Service Excellence (ASE) certification.
- Continue to monitor and analyze utilization of County's fleet.
- Continue to specify and recommend appropriate vehicles for County's fleet.
- Enforce Fleet Safety Program through Risk Management.

KEY PROJECTS FOR FY 2023 AND FY 2024:

- Labor rate increase
- Implementation of a parts management program
- Heavy side loft extensions/relocation

BUDGET SUMMARY:

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Request	FY 2023 Proposed	FY 2024 Request	FY 2024 Proposed
Expenditure Summary:							
Personnel	\$1,101,371	\$1,139,561	\$1,236,783	\$1,296,725	\$1,179,366	\$1,308,085	\$1,190,454
Operating	\$2,065,724	\$1,573,711	\$2,291,491	\$2,557,459	\$2,417,459	\$2,557,459	\$2,417,459
Capital	\$23,715	\$0	\$8,547	\$8,547	\$8,547	\$8,547	\$8,547
Total	\$3,190,810	\$2,713,272	\$3,536,821	\$3,942,731	\$3,605,372	\$3,874,091	\$3,616,460
Revenue	\$3,062,375	\$2,414,125	\$3,536,821	\$3,942,731	\$3,605,372	\$3,954,091	\$3,616,640
Net Local Revenue	\$128,435	\$299,147	\$0	\$0	\$0	\$0	\$0
Full Time Staff	16.00	16.00	16.00	14.00	14.00	14.00	14.00
Part Time Staff	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Full-time Equivalents	16.00	16.00	16.00	14.00	14.00	14.00	14.00

BUDGET ANALYSIS:

The FY 2023 - FY 2024 Proposed Budget for the Fleet Maintenance Fund includes personnel expenditure adjustments due to the FY 2022 pay increase, health insurance increase and retirement increase. The Proposed Budget also includes increased operating expenditure based on historical costs. The budget assumes the implementation of a parts management program through a third party vendor. Revenue has been adjusted to more accurately reflect current revenue projections.

Fleet Maintenance Fund

PROGRAM 1: *Fleet Maintenance Fund*

Fleet Maintenance provides vehicle and equipment maintenance and repair for the County, Public Schools and other external customers. The division is self-supported via charged services provided to those customers plus fuel purchases.

SERVICE VOLUME	FY 2020 Actual	FY 2021 Actual	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected
County and School customers	75	46	46	46	46
External customers	6	8	8	8	8
Vehicles/small engine repairs	6,080	6,500	6,500	6,500	6,500

OBJECTIVES:

- Provide customers with timely and accurate repairs within established time frames.
- Improve customer service through the implementation of a training schedule and career ladder for mechanics.
- Assist in the development of new vehicle specifications, to ensure sustainability by Fleet Maintenance.
- Develop and implement schedule for non-public safety vehicle replacement subject to availability in the Asset Replacement Fund.

OUTCOME MEASURES	FY 2020 Actual	FY 2021 Actual	FY 2022 Goal	FY 2023 Goal	FY 2024 Goal
Meet goals of Consolidated Services Agreement	85%	85%	96%	95%	95%
Fleet's service abilities reflected in new vehicle specifications	90%	90%	98%	95%	95%
Develop and implement career ladder based on Automotive Service Excellence (ASE) certifications	Development 100%; implementation 0%	Development 100%; implementation 0%	Development 100%; implementation 0%	Development 100%; implementation 0%	Development 100%; implementation 0%
Scheduled vehicle downtime for PM <1 day annually	89%	79%	95%	95%	95%
Average age of non-public safety vehicles (years)	13.00	13.00	7.00	7.00	7.00
Average age of public safety vehicles – Sheriff's Office (years)	6.70	7.00	5.00	5.00	5.00
Average age of public safety vehicles – DFREM (years) ¹	6.70	7.40	5.00	5.00	5.00

¹The Department of Fire and Rescue Emergency Management will begin purchasing their own public safety vehicles in FY 2022.

Health Insurance Fund

ORGANIZATIONAL PURPOSE:

The Health Insurance Fund is an internal service fund that accounts for the provision of health insurance benefits for County and School employees. The fund is supported by a combination of payments from the County and School Division operating funds and employees' health insurance premiums. As part of the provision of health benefits provided to employees includes health insurance and an onsite employee health clinic.

BUDGET SUMMARY:

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Request	FY 2023 Proposed	FY 2024 Request	FY 2024 Proposed
Expenditure Summary:							
Personnel	\$36,607,574	\$31,410,197	\$35,461,309	\$40,912,048	\$40,912,048	\$42,899,744	\$42,899,744
Operating	\$1,530,892	\$1,784,551	\$1,741,067	\$1,822,376	\$1,822,376	\$1,913,495	\$1,913,495
Capital	\$5,360	\$5,360	\$0	\$0	\$0	\$0	\$0
Total	\$38,143,826	\$33,200,108	\$37,202,376	\$42,734,424	\$42,734,424	\$44,813,239	\$44,813,239
Revenue	\$34,880,849	\$37,286,486	\$37,202,376	\$42,734,424	\$42,734,424	\$44,813,239	\$44,813,239
Change in Net Position	\$3,262,977	(\$4,086,378)	\$0	\$0	\$0	\$0	\$0

BUDGET ANALYSIS:

The FY 2023-2024 Proposed Budget for the Health Insurance Fund includes projected increases to the health insurance (medical and prescription drug services) component of 15.3% percent, based on market guidance from the County's health insurance consultant and the County's historical average annual increased cost. The Proposed Budget also includes a 9.5% percent contractual increase in dental insurance and a 5.0% contractual increase in the Fauquier County Employee Wellness Clinic services. The increase will be shared with 90% covered by the County and 10% by the employee.